

**RACHEL KOHL COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Dec 15th, 2025, 6:30 PM**

Present: Jen Panaro, Debbie Miller, Jean MacKenzie, Jim Breen, Nick Altamuro, Saleem Shaik, Garrick Weaver, Rayna Whitright

Absent: Angela Horstmann

Community: Jody Allen (Chaddsford Township)

Call to Order: Jen called the meeting to order at 6:35pm

1. Minutes: Motion to approve November 2025 minutes; Jim motioned to approve; Jean seconded; passed unanimously.

2. Director's Report: Rayna shared her monthly report with the board.

3. Treasurer's Report:

Annual Contributions received from Concord and Bethel Township.

Motion to approve November Treasurer's Report – Garrick motioned to approve and Kathy seconded.

2026 budget presented, reviewed and approved unanimously. Garrick motioned to approve and Jen seconded.

4. DCL: Meetings, 6:30 - 2025 Meeting Dates

December 18th Saleem Shaik will attend.

5. Communications & Announcements.

6. Committee Reports:

Development Plan – Members Saleem, Jim, and Jean. Meeting in January.

Community – Seed library – Debbie working with the Seed Library Team

Planning Committee - Members Rayna, Jean, Angela and Kathy.

Capital/Infrastructure – Nick and Garrick

Governance (Internal) -

Jen attended Chaddsford Township meeting and shared library updates.

8. Old Business:

LSA Grant for New Solar Panels and Roof submitted on Nov 30th 2025.

Received letters of support from all 5 townships, Senator John Kane and Representative Craig Williams with Chester Heights as the main sponsor.

9. New Business:

10. Public Comment:

11. Adjourn: Saleem motioned, Jean seconded. Jen adjourned the meeting at 8:35pm

NEXT RKCL BOARD MEETING – Dec 15th, 2025

Board Terms:

Bethel- Garrick Weaver 06/15/2022-12/31/2025 **Angela Horstmann** 03/2024 – 12/31/2025

Chadds Ford- Jennifer Panaro 01/01/2020-12/31/2025

Chester Heights- Deborah Miller 01/25/2021- 01/25/2027

Concord- Saleem Shaik 11/07/2018 - 02/07/2026, Jim Breen 12/18/2023-12/17/2026,

Kathy Gorman 12/18/2023-12/17/2026, Nicholas Altamuro 12/18/2023-12/17/2026

Thornbury- Jean MacKenzie 10/15/2017-10/15/2026