

**RACHEL KOHL COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Nov 24th, 2025, 6:30 PM**

Present: Jen Panaro, Debbie Miller, Jean MacKenzie, Jim Breen, Nick Altamuro, Saleem Shaik, Angela Horstmann, Rayna Whitright

Absent: Garrick Weaver

Call to Order: Jen called the meeting to order at 6:30pm

1. Minutes: Motion to approve October 2025 minutes; Jean motioned to approve; Jim seconded; passed unanimously.

2. Director's Report: Rayna shared her monthly report with the board.

3. Treasurer's Report:

Annual Contributions received from Chester Heights and Thornbury.

Motion to approve Oct 2025 financials-Saleem motioned; Kathy seconded; passed unanimously.

4. DCL: Meetings, 6:30 - 2025 Meeting Dates

11/19 @ 7pm board training – attended by Kathy and Jean.

December 18th Kathy G will attend.

5. Communications & Announcements.

6. Committee Reports:

Development Plan – Members Saleem, Jim, and Jean

Community – Seed library – Debbie working with the Seed Library Team

Planning Committee - Members Rayna, Jean, Angela and Kathy.

Capital/Infrastructure – Nick and Garrick

Governance (Internal) -

Trustee reports from attendance at municipal meetings

8. Old Business:

LSA Grant for New Solar Panels and Roof to be submitted by Nov 30th 2025.

Received letters of support from Concord, Chaddsford, and Thornbury.

Chester Heights will be the sponsor.

9. New Business:

10. Public Comment:

11. Adjourn: Nick motioned, Jean seconded. Jen adjourned the meeting at 8:30pm

NEXT RKCL BOARD MEETING – Dec 15th, 2025

Board Terms:

Bethel- Garrick Weaver 06/15/2022-12/31/2025 Angela Horstmann 03/2024 – 12/31/2025

Chadds Ford- Jennifer Panaro 01/01/2020-12/31/2025

Chester Heights- Deborah Miller 01/25/2021- 01/25/2027

Concord- Saleem Shaik 11/07/2018 - 02/07/2026, Jim Breen 12/18/2023-12/17/2026,

Kathy Gorman 12/18/2023-12/17/2026, Nicholas Altamuro 12/18/2023-12/17/2026

Thornbury- Jean MacKenzie 10/15/2017-10/15/2026