

**RACHEL KOHL COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
October 27th, 2025, 6:30 PM**

Present: Jen Panaro, Debbie Miller, Jean MacKenzie, Jim Breen, Garrick Weaver, Angela Horstman, Rayna Whitright

Absent: Kathy Gorman

Call to Order: Jen called the meeting to order at 6:32pm

1. Community: Jennifer Tront from the Community shared the overview and plan for the food pantry Jennifer to reach out to Concord township to discuss about the possibility of put a concrete pad for the food pantry. Angela to look for probono lawyer for 501c3 incorporation.

2. Minutes: Motion to approve September 2025 minutes; Jim motioned to approve; Jen seconded; passed unanimously.

3. Director's Report: Rayna shared her monthly report with the board.

4. Treasurer's Report: Motion to approve Sep 2025 financials-Jean motioned; Saleem seconded; passed unanimously.

5. DCL: Meetings, 6:30 - 2025 Meeting Dates

Saleem attended the 10/16 meeting and shared updates with the board.

11/19 @ 7pm board training.

December 18th Kathy G will attend.

6. Communications & Announcements.

7. Strategic plan was reviewed and approved. Jim motioned; Garrick seconded; passed unanimously

8. Committee Reports:

Development Plan – Committee members Saleem, Jim, and Jean
Community –

Planning Committee - Members Rayna, Jean, Angela and Kathy.

Capital/Infrastructure – Nick and Garrick

Governance (Internal) -

Trustee reports from attendance at municipal meetings

8. Old Business:

LSA Grant for New Solar Panels and Roof to be submitted by Nov 20th 2025.

Need to follow up with township to find a sponsor.

9. New Business:

10. Public Comment: David Cleary - Soccer for Special Needs Kids – Last Monday of the month 6pm to 7pm.

11. Adjourn: Jen adjourned the meeting at 8:30pm

NEXT RKCL BOARD MEETING – October 27, 2025

Board Terms:

Bethel- Garrick Weaver 06/15/2022-12/31/2025 **Angela Horstmann** 03/2024 – 12/31/2025

Chadds Ford- Jennifer Panaro 01/01/2020-12/31/2025

Chester Heights- Deborah Miller 01/25/2021- 01/25/2027

Concord- Saleem Shaik 11/07/2018 - 02/07/2026, Jim Breen 12/18/2023-12/17/2026,

Kathy Gorman 12/18/2023-12/17/2026, Nicholas Altamuro 12/18/2023-12/17/2026
Thornbury- Jean MacKenzie 10/15/2017-10/15/2026