

**RACHEL KOHL COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
January 26, 2026, 6:30 PM**

Present: Rayna Whitright, Jim Breen, Jen Panaro, Debbie Miller, Kathy Gorman, Nick Altamuro, Jean MacKenzie, Garrick Weaver

Public Attendees: Eileen Ming (Bethel Township, Supervisor/Library Liaison), Jody Allen (Chadds Ford)

Absent: Angela Horstman, Saleem Shaik

Call to Order: 6:33pm Jen called meeting to order.

1. Minutes: Motion to approve December 2025 minutes. Jean motioned to approve minutes, Jim seconded, unanimously approved.
2. Director's Report: Rayna provided her report to the board.
3. Treasurer's Report: Motion to accept December 2025 financials; Kathy motioned, Jen seconded, unanimously approved.
4. DCL: Meetings, 6:30 - 2025 Meetings at the Government Center in Media:  
Dec. 18<sup>th</sup> Saleem  
2026 Meeting Dates February 19<sup>th</sup> (Debbie), April 16<sup>th</sup> (Jean), June 18<sup>th</sup>,  
August 20<sup>th</sup>, October 15<sup>th</sup>, December 17<sup>th</sup>.

5. Communications & Announcements.

6. Committee Reports:

Development Plan – Committee members Saleem, Jim, and Jean; Jim going to put through DelcoGives application for the library to participate this year.

Community – Milk Jug Sowing event was Saturday. Next Seed Library event is March 22<sup>nd</sup> with a speaker.

Strategic Plan - Committee members Rayna, Jean, Angela and Kathy

Capital/Infrastructure – Nick and Garrick

Governance (Internal) – Annual Review

Trustee reports from attendance at municipal meetings

7. Old Business:

DelcoGives May 6-7, 2026

America 250

8. New Business:

RKCL Board of Trustees Meeting Dates (Monday): January 26<sup>th</sup>, February 23<sup>rd</sup>, March 23<sup>rd</sup>, April 27<sup>th</sup>,  
May 18<sup>th</sup>, June 22<sup>nd</sup>, July 27<sup>th</sup>, August 24<sup>th</sup>, September 28<sup>th</sup>, October 26<sup>th</sup>, November 16<sup>th</sup>, and December 21<sup>st</sup>.

Motion to approve dates for annual meetings: Jim motioned, Debbie seconded, unanimously approved.

Election of Officers for Board of Trustees

Jean motioned to maintain the same officers for 2026 as 2025. No discussion was raised about new interest in positions (or changes in positions). Jen seconded Jean's motion. Unanimously approved.

2026 Conflict of Interest paperwork needs to be signed by Trustees – Rayna to bring copies to sign at the February meeting.

Update on Trustees terms: Chadds Ford renewed Jen through end of 2026; Garrick confirmed through end of 2026 by Bethel Township; Angela renewed through 2028 by Bethel Township. Bethel Township staggered their appointees in order to support continuity of the board (not changing board members the same year).

9. Public Comment: Jody shared that DCLB annual update breakfast meeting invites were sent out and shared that they were really hopeful to gain a lot of attendance at the meeting and asked that we spread the word to local elected officials are aware of the opportunity.

10. Adjourn: Jean motioned to adjourn, Debbie seconded, unanimously approved.

NEXT RKCL BOARD MEETING – February 23, 2026

**Board Terms:**

**Bethel-** Garrick Weaver 06/15/2022-12/31/2026 Angela Horstmann 03/2024 – 12/31/2028

**Chadds Ford-** Jennifer Panaro 01/01/2020-12/31/2026

**Chester Heights-** Deborah Miller 01/25/2021- 01/25/2027

**Concord-** Saleem Shaik 11/07/2018 - 02/07/2026, Jim Breen 12/18/2023-12/17/2026,

Kathy Gorman 12/18/2023-12/17/2026, Nicholas Altamuro 12/18/2023-12/17/2026

**Thornbury-** Jean MacKenzie 10/15/2017-10/15/2026