**Jan 22nd 2024** **Public Meeting 6:30pm**

Present: Susan Sternberg, Debbie Miller, Jen Panaro, Saleem Shaik, Kathy Gorman, Jim Breen, Garrick Weaver, Nicholas Altamuro.

Additional Attendees: Stephanie Derohannessian (Bethel Township Supervisor and Liaison to Library)

Derek Lloyd – (Bethel Township Resident)

* Call to Order: 6:30pm.
* Dec 2023 Minutes: Garrick Weaver Motioned, Jim Breen Seconded – Approved.
* Facilities:

Issue with the doors – automatic door locking mechanism not accessible remotely.

A patron drove through a couple of lights and caused some damage. Estimate submitted to patron insurance company.

We failed the Township Fire inspection, as 6 of our emergency lights are not working.

It would cost $1400 to replace.

* Friends update: $7,223 transferred to the library.
* Director’s Report: see attached.
* Treasurer’s Report:
	+ Children’s library assets capitalized as of Jan 1st 2024.
	+ We got all the final numbers from RPM which is needed to finish the children's library asset accounting.
* Nov and Dec 2023 Financial Reports: Jean Motioned, Jen Seconded. Approved.
* DCL: Next meeting on 02/15/2024. Jean will be the primary person to attend the zoom. New board members are welcome to join.
* Communications and Announcements:
* Committee Reports:
	+ Need to have a conversation about strategic plan to review the governance section.
* Executive Committee Nominations:
	+ Jim Breen motioned to approve the proposed officers for one year (2024):
	+ Kathy Gorman – seconded.
		1. President – Jean McKenzie
		2. Vice President – Debbie Miller
		3. Treasurer – Jen Panaro
		4. Secretary – Saleem Shaik
* Old Business
* New Business:
* Action Items:
	+ Explore the possibility of tagging the donations in Little Green Light (Donor Software).
	+ Board Members – Review the budget vs actual for 2023 and 2024.
* Public Comment: none
* Adjourn: Jean motioned to adjourn the meeting. Jen/Garrick seconded. 7:40pm

**NEXT RKCL BOARD MEETING –** Dec 18th , 2023, 6:30 PM

Board Terms:

Bethel: <Empty Vacancy> , Garrick Weaver 06/15/2022-12/31/2025

Chadds Ford: Jennifer Panaro 01/01/2023 - 12/31/2024

Chester Heights: Deborah Miller 01/25/2021 - 01/25/2027

Concord: Jim Breen – 12/18/2023 to 12/17/2026, Kathy Gorman – 12/18/2023 to 12/17/2026,

 Nicholas Altamuro – 12/18/2023 to 12/17/2026, Saleem Shaik 11/07/2018 - 2/07/2026

Thornbury: Jean Mackenzie 10/15/2017 - 10/15/2026