**.May 22, 2023** **Public Meeting 6:30pm**

Present: Brenda Orso, Susan Sternberg, Jean Mackenzie, Jen Panaro, Mary Alice Peeling, Tracy Kimball, Saleem Shaik, Debbie Miller, Randy Ehman. Absent: Garrick Weaver

* Call to Order: 6:34pm.
* Facilities: Details in Director’s report. New book bins have arrived. HVAC bill was very high. Susan will be meeting with HVAC representative to look at what will need to be replaced. Jen suggested another keystone grant if the upgrades are significant. Some of the HVAC will be redone with the new construction. We also need to consider how to recoup lost revenue from RPM rent and book fines. Susan will call PECO regarding power outages and the HVAC system needing to be restarted after a power outage. RPM is moving out, construction work will begin in the fall, sometime in September or later.
* Friends Report: Nothing to report.
* Minutes: Motioned, seconded, approved.
* Director’s Report: see attached. Susan suggests a sub-committee go over the strategic plan with Susan and come up with some next steps. Jean and Tracy agreed to meet with Susan. Susan reviewed board conflict of interest policies and contracts for the board to sign each year. We can use docusign to email the appropriate forms for signing. She will forward a couple of sample forms for the board to review. Jen and Susan are looking into getting a new auditor. They are meeting with someone later this week. Gardening was completed by the Garnet Valley football team.
* Treasurer’s Report: April. Motioned, seconded, approved.
* DCL: Saleem will attend. August 17. Additional dates: October 19, December 21 at 6:30pm.
* Communications and Announcements: nothing to report
* Committee Reports:
  + Strategic Plan: subcommittee to meet with Susan
* Old Business:
  + Survey Project: Nothing to report.
* New Business: Fundraising dinner date will be second week in September, either Tuesday or Wednesday. 9/12 or 9/13. Susan sent the board a document on guidelines for libraries seeking to reduce or expand service areas. She would like the board to read the document.
* Public Comment: Frank asked about the wi-fi.
* Adjourn: 7:34pm

**NEXT RKCL BOARD MEETING –** June 26, 2023, 6:30 PM

Board Terms:

Bethel: Tracy Kimball 06/15/2022-12/31/2025 Garrick Weaver 06/15/2022-12/31/2023

Chadds Ford: Jennifer Panaro 01/01/2020-12/31/2025

Chester Heights: Randall Ehman 06/20/2017-07/05/2023 Deborah Miller 01/25/2021-01/25/2024

Concord: Brenda Orso 01/01/2018-12/04/2023, Mary Alice Peeling 06/02/2017-07/05/2023

Saleem Shaik 11/07/2018-2/07/2023

Thornbury: Jean Mackenzie 10/15/2017-10/15/2023