**October 25, 2021**  **Public Meeting 6:30pm**

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Jean Mackenzie, Saleem Shaik, Deborah Miller, Jen Panaro, Brian Doherty, Randy Ehman

* Call to Order: 6:42pm.
* Facilities: Keystone grant is completed and is ready for submission. Susan discovered that if for some reason we wanted to prevent access to the building during open hours, there is a lock override at the entry door which needs to be repaired. Could also put a deadbolt on the library door if needed.
* Friends Report: New banner out front, looks great! Also a banner by the checkout desk.
* Minutes: motioned, seconded, approved.
* Director’s Report: see attached. New executive order for increasing minimum wage does not apply to non-profits. As of October 25, we’ve received 333 donations for annual appeal. About 25% are from Maris Grove.
* Treasurer’s Report: Motioned, seconded, and approved.
* DCL: Zoom session on October 14 regarding fundraising. Debbie attended and sent a report to the board. Jean attended October 7 meeting, along with Randy Ehman. December 2 meeting via zoom, Debbie will attend.
* Communications and Announcements: Susan will write a letter from the board for a long-time volunteer and donor who is moving out of the area.
* Committee Reports:
  + Strategic Plan: Susan Cotteral, Jean, and Susan met to review and update the strategic plan. Board will discuss the plan in January.
  + Development Council: Randy will provide a report on development council members for the next board meeting. Board agreed to do the fundraising dinner again next year.
* Bylaws: board will approve a change to the language under article 5 by email.
* Old Business: none
* New Business:
  + State Aid application now needs to be approved by the board. Motioned, seconded, approved.
  + Susan will set the timer to unlock the building on election day.
* Public Comment: none
* Adjourn: 7:30pm

**NEXT RKCL BOARD MEETING –** November 22, 2021, 6:30 PM

Board Terms:

Derek Lloyd Bethel 01/01/2019-12/31/2022

Brian Doherty Bethel 01/01/2018-12/31/2021

Jennifer Panaro Chadds Ford 01/01/2020-12/31/2021

Randall Ehman Concord 06/20/2017-06/20/2023

Brenda Orso Concord 01/01/2018-01/01/2024

Mary Alice Peeling Concord 06/02/2017-06/02/2023

Saleem Shaik Concord 11/07/2018-11/06/2021

Deborah Miller Chester Heights 01/25/2021-01/25/2024

Jean Mackenzie Thornbury 10/15/2017-10/15/2023