

June 28, 2021

Public Meeting 6:30pm

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Jean Mackenzie, Saleem Shaik, Deborah Miller, Jen Panaro, Brian Doherty (call-in)

- Call to Order: 6:32pm.
- Facilities: Kelly from RPM reported on the library expansion. Susan doesn't believe the linear shelf space in the children's section will be able to be doubled in the new section. She suggests getting moveable shelving. The goal: 50% increase in shelving space for children's library. New expansion can be used for children's library and programming, which will allow us to expand young adult and adult shelving. Jean made a motion to spend \$6,000 to get a 2-part design plan for our expansion. Seconded and approved. Board authorized Kelly to sign the proposal to get the CAD file of the existing floor plan. Frank mentioned that businesses will sometimes rent space from libraries. He also wondered how we would monitor and staff the new space. Susan said we would need an additional staff person to monitor the children's area. Jen said she would look into the percentage increase that would be needed. Derek said you could close the children's section during certain times to reduce payroll costs if necessary. Jen suggested we reach out to the townships and see what they say about helping with the expansion. Jen said the library has about \$100,000 to put toward the expansion project. She budgeted based on a 20% increase in expenses, which means we would need additional revenue each year for the expansion. We would need additional support from the townships. Rough estimate to move into the new space is about \$300,000 to \$400,000. We will also lose revenue from RPM. Mary Alice said only the new section would have to be ADA compliant. Jen suggested we go to the townships with the expansion and the siding. We will also have to have a capital campaign. Susan said we will need to bring in the development committee.
- Friends Report: Next meeting will be in September. Approved designs for two banners, possibly a third. Thinking about having a Halloween bingo night. Susan confirmed that the community room is now open for rentals.
- Minutes: motioned, seconded, approved.
- Director's Report: see attached. Expanded hours, staying open until 6:30pm. Very busy with walk-ins, about 150 or more average per day. Curb side is dwindling and is being phased out. Very successful children's program. Susan would like to continue programs outside when possible. New knitting club for children. Lost an employee today.
- Treasurer's Report: Motioned, second, and approved.
- DCL: Saleem attended in June. Saleem recognized the need to let people know about the services the library provides. Susan said she is going to create a raffle to encourage more people to subscribe to our newsletter. They are also going to work on expanding their social media reach and redesigning the website. Randy will attend August 5.
- Communications and Announcements:
- Committee Reports:
 - Keystone grant committee: nothing to report
 - Strategic Plan: will need to be updated
 - Anniversary committee: Scheduled for September 14. at Il Granaio. Maximum of 40 (people who already have tickets)
 - Bylaws: Susan suggested a few changes. Mary Alice suggested we look at them in July.
- Old Business
 - Eagle scout outdoor sign: Michael Pelczar raised all the money he needs. Lane signs is on it.
 - Jean sent out schedule for training classes. Contact her for more information if desired.
- New Business:
 - Community room is now open for rental
- Public Comment: none
- Adjourn: 8:21pm

NEXT RKCL BOARD MEETING – July 26, 2021, 6:30 PM

Board Terms:		
Derek Lloyd	Bethel	01/01/2019-12/31/2022
Brian Doherty	Bethel	01/01/2018-12/31/2021
Jennifer Panaro	Chadds Ford	01/01/2020-12/31/2021
Randall Ehman	Concord	06/20/2017-06/20/2023
Brenda Orso	Concord	01/01/2018-01/01/2024
Mary Alice Peeling	Concord	06/02/2017-06/02/2023
Saleem Shaik	Concord	11/07/2018-11/06/2021
Deborah Miller	Chester Heights	01/25/2021-01/25/2024
Jean Mackenzie	Thornbury	10/15/2017-10/15/2023