

**RACHEL KOHL COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING AGENDA  
October 26, 2020 Public Meeting 6:30pm teleconference**

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Mary Alice Peeling, Jean Mackenzie, Randy Ehman, Saleem Shaik, Brian Doherty

1. Call to Order: 6:34pm.
2. Facilities: Lightbulbs in the parking lot will be swapped out this week.
3. Friends Report: nothing to report
4. Director's Report: see attached. Library hours have increased in the past few weeks. Ballot box is opened and community members are using it regularly. CARES grant requires forms and receipts for reimbursement. Susan mentioned Overdrive Advantage. She would like to sign up for it, focusing primarily on best sellers and popular titles. Board agreed. Annual appeal scheduled to be mailed later this week. Election: Greg suggested a new board representative to assist with election events prep. Brian volunteered to take care of it this year. Susan presented to the board resolution #2 for the waiver of standards. Motioned, seconded, and approved for Jean and Brenda to sign the resolution.
5. Minutes: motioned, seconded, approved.
6. DCL: Jean signed in to the October 1<sup>st</sup> meeting. Can sign in to facebook live to attend these meetings. Next meeting, December 3<sup>rd</sup> at Tinicum. Randy will sign in.
7. Development: no updates.
8. Old Business
  - Board of elections rental room has been taken care of.
  - Greg's term expires in January and he will not be renewing
  - Water alarm will be installed this week
9. New Business
  - Smithbridge road project: Susan attended a planning meeting, but needs to go to a private meeting with the township.
  - Parking spot by the ballot box needs to stay vacant to provide access. Saleem asked Susan to ask about tracking by ballot box
  - Saleem asked if the library's book drop off boxes can be "drive by" friendly. Susan will consider feasibility, possibly at the side door of the library. Jean thought it may be a good Eagle scout project. She also mentioned easier accessibility for people.
  - Susan would like to share Director's report with the Friend's group. Jean asked if we should post items that say "attached." Susan will ask at the next Director's meeting. There are no specific requirements by the Sunshine Law to attach documents.
10. Treasurer's report: deferred until November's meeting
11. Adjourn: 7:19pm

**NEXT RKCL BOARD MEETING – November 23, 2020, 6:30 PM**

Board Terms:

Derek Lloyd	Bethel	01/01/2019-12/31/2022
Brian Doherty	Bethel	01/01/2018-12/31/2021
Jennifer Panaro	Chadds Ford	01/01/2020-12/31/2021
Greg Chestnut	Chester Heights	01/01/2018-01-01/2021
Randall Ehman	Concord	06/20/2017-06/20/2023
Brenda Orso	Concord	01/01/2018-01/01/2021
Mary Alice Peeling	Concord	06/02/2017-06/02/2023
Saleem Shaik	Concord	11/07/2018-11/06/2021
Jean Mackenzie	Thornbury	10/15/2017-10/15/2020