

**RACHEL KOHL COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING AGENDA**  
**August 24, 2020** **Public Meeting 6:30pm teleconference**

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Mary Alice Peeling, Jean Mackenzie, Randy Ehman, Jen Panaro, Saleem Shaik. Brian Doherty

1. Call to Order: 6:33pm
2. Facilities: Roof leak update: pipe cannot be moved, it's attached to the furnace. It will need to be completely enclosed. HVAC system is working very well.
3. Friends Update: no news to report
4. Minutes: Motioned, seconded and approved.
5. Director's Report: see attached. The library will reopen to the public on September 15. Saleem suggested using hand sanitizer instead of gloves. Susan ordered touchless hand sanitizer stations. Saleem suggested looking into the use of UV wands. Derek noted that the UV may be harmful to the paper, but it could be used on other items. Derek asked about traffic flow entering and exiting the building. Susan noted that patrons would be entering and exiting from the front door, which will be kept locked.
6. Treasurer's Report: Nothing to report. Board will approve report at the next board meeting.
7. DCL: August 6, Saleem attended, it was a very short meeting. Next meeting, October 1, Jean will dial in.
8. Communications and Announcements: Susan read the board a letter of thanks and a donation she received.
9. Committee Reports:
  1. Employee Manual: Susan sent updates to the board.
10. Old Business
  1. PennDOT is doing a historic study on a house in relation to the construction project
  2. Susan met with Eagle scout candidate regarding sign repair. She is waiting to hear back.
  3. Parking lot lighting: no progress has been made.
11. New Business:
  1. Greg mentioned self-service kiosks. Susan noted that the expense outweighs the benefits.
  2. Susan would like to be provided cameras for the computer monitors so staff can use zoom.
  3. PANO, September 10: Future of Philanthropy program if anyone is interested.
12. Adjourn: 7:05pm

**NEXT RKCL BOARD MEETING – September 28, 2020, 6:30 PM**

Board Terms:

Derek Lloyd	Bethel	01/01/2019-12/31/2022
Brian Doherty	Bethel	01/01/2018-12/31/2021
Jennifer Panaro	Chadds Ford	01/01/2020-12/31/2021
Greg Chestnut	Chester Heights	01/01/2018-01-01/2021
Randall Ehman	Concord	06/20/2017-06/20/2023
Brenda Orso	Concord	01/01/2018-01/01/2021
Mary Alice Peeling	Concord	06/02/2017-06/02/2023
Saleem Shaik	Concord	11/07/2018-11/06/2021
Jean Mackenzie	Thornbury	10/15/2017-10/15/2020