

**RACHEL KOHL COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING AGENDA
November 25, 2019 Public Meeting 6:30**

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Mary Alice Peeling, Jean Mackenzie, Saleem Shaik, Jennifer Panaro, Brian Doherty, Greg Chestnut, Randy Ehman

1. Call to Order: 6:33pm
2. Facilities: no update
3. Friends update: Friends are having their annual meeting soon, at which point they will elect 2020 officers
4. Minutes: motioned, seconded, approved.
5. Director's Report: see attached. Library is receiving full amount of insurance funds to cover the costs from the flood damage. We do not have to pay the deductible. Susan is getting bids. The board discussed a wireless monitoring system to help prevent future problems. DCLS has included a "savings" line at the bottom of check-out receipts that shows how much patrons are saving by using the library. For the online system, patrons need to opt in to be able to save their reading history. Appeal letter was mailed early November. The outdoor thermometer will be arriving this week. Susan would like the board to donate beverages for the staff appreciation party.
6. Treasurer's Report: motioned, seconded, approved.
7. DCL meetings: 12/5 in Media, Brian Doherty will attend.
8. Old Business:
 - a. Storywalk Sponsors: Primrose School is sponsoring in April. First available will be in March. Susan will check with the High School art schedule to see when they will be using the story panels.
 - b. Rotary – the library may be receiving a donation during the meeting in December
 - c. Jen's Board term – she will contact Chadds Ford township.
9. Committee Reports
 - a. Development Council: Randy has noticed that his emails do not get many responses. He will call the participants individually and re-assess interest. He noted that the frequency of the communications may be an issue. December 3rd will be a meeting with the council. He will talk with them about helping with the anniversary event on March 25 at Il Granaio. The board discussed a referendum. Chadds Ford is receptive. Greg suggested to try for spring of 2021 and mentioned that it could be a good project for the council. Susan suggested starting now to generate interest, through conversations and communications as a way to lay the groundwork. The board agreed that communications with the council should occur at least once per month.
10. New Business:
 - a. Brian was elected to the Bethel Township council. He will have to resign his position on the library board
 - b. Judy Conners would like an article on the library's strategic plan for the Garnet Valley living publication. Jen will talk to Susan Cotterall.
 - c. Strategic Plan: Derek volunteered to take the lead on a number of items in accreditation, programming, and utilization, including collections, children's programming, and measurements and evaluations. The board discussed how to identify and cultivate large donors. It was suggested that board members write personal thank-you notes to identified donors.
 - d. Parking Lot Lighting: Susan noted that all the lights in the parking lot are working, but it is still very dark. A new type of light bulb may be needed.
11. Adjourn: 8:02pm

NEXT RKCL BOARD MEETING –December 16, 2019, 6:30 PM

Board Terms:

Derek Lloyd

Bethel

01/01/2019-12/31/2022

Brian Doherty	Bethel	01/01/2018-12/31/2021
Jennifer Panaro	Chadds Ford	01/01/2019-12/31/2019
Greg Chestnut	Chester Heights	01/01/2018-01-01/2021
Randall Ehman	Concord	06/20/2017-06/20/2020
Brenda Orso	Concord	01/01/2018-01/01/2021
Mary Alice Peeling	Concord	06/02/2017-06/02/2020
Saleem Shaik	Concord	11/07/2017-11/06/2020
Jean Mackenzie	Thornbury	10/15/2017-10/15/2020