

**RACHEL KOHL COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING AGENDA**  
**October 28, 2019** **Public Meeting 6:30**

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Mary Alice Peeling, Jean Mackenzie, Saleem Shaik, Jennifer Panaro, Brian Doherty, Greg Chestnut. Absent: Randy Ehman

1. Call to Order: 6:31pm
2. Public Comment: Bea Dufort. Bea expressed congratulations to Susan for all her work on behalf of the library. She would like to know what she can do to help the library, either fundraising or otherwise. Susan suggested she join the development council, help with the fundraising gala, post/share library events on social media. The board will go through their wishlists and come up with a specific project for Bea to assist with.
3. Director's Report: see attached. Library partially flooded over the weekend, but the damage was remediated by Mammoth Restoration. Insurance covers up to \$50K with the exception of a \$1,000 deductible. Jean suggested a water alarm in case something like this happens again. Greg will look into it. There is also a problem with the outside lights – they will not turn off. Electricians have been called to address the issue. Gazebo has been installed and looks great. The storywalk has been disrupted due to the construction of the new dog park. Acme designated RKL as non-profit of the month: every sale of the reusable bags will generate \$1 donation to the library. Susan discussed holding the anniversary gala at Il Granaio, selling tickets for \$100/person. It was suggested to try and get wine or champagne donated. Committee will decide the details of the event.
4. Minutes: motioned, seconded, approved.
5. Treasurer's Report: Jen created a spreadsheet for projected budgeting. The board motioned, seconded, and approved her spreadsheet.
6. DCL meetings: No report. 12/5 in Media, Brian Doherty will attend. Derek attended a DCL policy meeting. He reported that the Delco library system is still rolling out google chrome to all libraries. They will also be using truetext messaging for book renewals. Minors need a library card to access library computers.
7. Keystone Grant: On hold waiting additional bids.
8. Old Business:
  - a. Storywalk Sponsors: Primrose School is sponsoring in April
  - b. Every Library – Jean and Susan will contact them in early 2020
  - c. Grant Station – Greg found three potential grants, he will do more research.
9. New Business:
  - a. Term limits: Library by-laws state a 3-year term. Jen is renewed on a yearly basis through her employer. She will reach out to them to get renewed.
  - b. 2020 closing dates: The September board meeting date was amended to 9/21/2020. The board motioned, seconded, and approved the dates with the amendment.
  - c. Smithbridge Road construction: currently scheduled to be completed in the summer of 2020, but may go into the school season
  - d. Renegades & Rebels: program that Derek and Jean attended. Jean sent information to the board and encouraged everyone to review.
10. Strategic Plan Updates: The board motioned, seconded, and approved the updates from 2019-2020. Derek will take the lead on some of the times. The board must review pages 12-15 before the next meeting in November.
11. Adjourn: 8:15pm

**NEXT RKCL BOARD MEETING –November 25, 2019, 6:30 PM**

**Board Terms:**

|                 |                 |                       |
|-----------------|-----------------|-----------------------|
| Derek Lloyd     | Bethel          | 01/01/2019-12/31/2022 |
| Brian Doherty   | Bethel          | 01/01/2018-12/31/2021 |
| Jennifer Panaro | Chadds Ford     | 01/01/2019-12/31/2019 |
| Greg Chestnut   | Chester Heights | 01/01/2018-01-01/2021 |

|                    |           |                       |
|--------------------|-----------|-----------------------|
| Randall Ehman      | Concord   | 06/20/2017-06/20/2020 |
| Brenda Orso        | Concord   | 01/01/2018-01/01/2021 |
| Mary Alice Peeling | Concord   | 06/02/2017-06/02/2020 |
| Saleem Shaik       | Concord   | 11/07/2017-11/06/2020 |
| Jean Mackenzie     | Thornbury | 10/15/2017-10/15/2020 |