

**RACHEL KOHL COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING AGENDA
September 23, 2019 Public Meeting 6:30**

Present: Brenda Orso, Susan Sternberg, Derek Lloyd, Mary Alice Peeling, Jean Mackenzie, Saleen Shaik, Jennifer Panaro, Brian Doherty, Greg Chestnut. Absent: Randy Ehman

1. Call to Order: 6:32pm
2. Strategic Plan. Susan Cotterall-Homer will make changes to the strategic plan. The board will review the tactical plan and goals for 2020 at the October board meeting.
3. Minutes: moved, seconded, and approved.
4. Director's Report: see attached. The food pantry and gazebo will be installed on October 6. Father of the scout wants to make a Louise Varney memorial sign for the gazebo. Susan would like to host a memorial dedication on October 12 at 10am, lasting approximately 15 minutes. The location of several storywalk posts will be changed slightly to accommodate the new dog park construction. The township is relocating the exterior sign and installing new LED lighting. The board discussed the mailing list for the annual appeal. Greg suggested we filter the county list of residents to only include those most recently moved into the area (3-5 years). Greg also suggested removing contacts that have not given in the past 3 years, as well as rentals and businesses. Susan reported that all Delaware County libraries are now members of PANO.
5. Treasurer's Report: Jen moved additional funds into the Pligit account. Jen would like to talk with Frank regarding library donations from Friends. She also mentioned the need to track Friends donations more carefully. Acceptance of Treasurer's report was moved, seconded, and approved.
6. DCL meetings: 10/3 in Radnor, Randy Ehman will attend. 12/5 in Media, Brian Doherty will attend.
7. Committee Reports
 1. Anniversary Committee: Susan would like to invite the entire community, sell tickets. Greg suggested we move the event to early 2020. The Board agreed. Saleem will check with Mackenzies regarding space and pricing. Jean will check with Il Granaio.
10. Old Business:
 1. Keystone Grant: quote came in higher than originally quoted, about \$50k more. Greg will work with RPM and look for additional vendors. Brenda suggested going back to Keystone and asking for additional funds as an option if needed.
 2. Storywalk Sponsors: no updates.
11. New Business: Jean mentioned that we received a donation from the Lion's club.
 1. Website: Susan sent ideas to Jen and Saleem earlier in the summer. She applied for a grant through Rotary but has not heard any updates yet. Greg suggested asking the Media library how much they paid for their website. The Board agreed to include the website in the 2020 budget.
12. Adjourn: 7:35pm

NEXT RKCL BOARD MEETING –October 28, 2019, 6:30 PM

Board Terms:

Derek Lloyd	Bethel	01/01/2019-12/31/2022
Brian Doherty	Bethel	01/01/2018-12/31/2021
Jennifer Panaro	Chadds Ford	01/01/2019-12/31/2019
Greg Chestnut	Chester Heights	01/01/2018-01-01/2021
Randall Ehman	Concord	06/20/2017-06/20/2020
Brenda Orso	Concord	01/01/2018-01/01/2021
Mary Alice Peeling	Concord	06/02/2017-06/02/2020
Saleem Shaik	Concord	11/07/2017-11/06/2020
Jean Mackenzie	Thornbury	10/15/2017-10/15/2020