

**RACHEL KOHL COMMUNITY LIBRARY BOARD OF TRUSTEES MEETING AGENDA
May 20, 2019 Public Meeting 6:30**

Present: Jean Mackenzie, Brenda Orso, Susan Sternberg, Saleem Shaik, Derek Lloyd, Greg Chestnut, Brian Doherty, Mary Alice Peeling, Jennifer Panaro

1. Call to Order: 6:32pm
2. Facilities: Greg gave an update on the Keystone grant. Technical solutions will be used. They are preparing bids. He is still figuring out how to use Costars. PECO is putting in the gas line on June 3, 2019.
3. Bylaws: Greg sent revised bylaws to the board. Greg will continue to edit with a final approval by the board during the June meeting. Jen was asked to consider what amendments she would like to add, as pertain to financial matters. Greg will also include a statement regarding authorization for signing off on financial expenditures. There was some discussion as to where the library falls as pertains to the Sunshine law. Brian will contact Mike Maddren for clarification on the specifics as they pertain to 501(c)3 entities. Susan will draft up a policy on the allowance of service animals into the library. This will be a library policy and not part of the by-laws.
4. Friends Update: Flower sale went very well, netted \$600 in profit. The plants themselves were very messy and required extra work for the staff to move around, etc. Susan noted that the library also lost revenue for the weekend due to the fact that the community room could not be rented during the sale. Susan suggested cancelling the flower sale for the future. The next fundraising event will be Bingo scheduled for September 22, 2019.
5. Director's Report, Susan Sternberg: see attached. The storywalk received great responses from the community. Susan applied for a grant from the Rotary to redesign our website. Saleem suggested asking Media Upper Providence library how much they paid for their website. Jen will take a look at Media's website. Jean and Susan drafted a letter for the district regarding the allocation of funds. The board agreed to allow Susan to donate 3 of the computers to the DCLS for re-allocation. She will also be sending in our laptops for software updates, then the laptops will be returned to RKLS.
6. Minutes: moved, seconded, and approved
7. Treasurer's Report: Jen Panaro. Board moved, seconded, and approved the treasurer's report.
8. DCL Meetings every other month. June 6 at Rachel Kohl library. Susan will purchase a few light refreshments.
9. Committee Reports:

RK 40th Anniversary Committee. The board discussed if there should be an adult event for the anniversary. Brian will see if there's an interest within the Development Council to plan an adult event.

Strategic Plan- Susan Cotterall met with Jean Mackenzie. The board needs to provide Susan with financial updates.

10. Old Business:
 - a. Memorial Funds: Eagle scout wants to do a gazebo. Susan would like to designate \$1,700 from the Varney memorial fund toward this project. She is waiting on the scout to confirm project.
11. New Business:
 - a. The board discussed options for accepting sponsorships for the storywalk. Susan will check with the township to make sure they are ok with this. Randy will contact Alpesh Patel (potential sponsor) to let him know we are working on a package. Saleem is also interested in sponsoring.
12. Open Floor / Public Comment:

13. Adjourn: 7:54pm

NEXT RKCL BOARD MEETING –June 24, 2019, 6:30 PM

Board Terms:

Derek Lloyd	Bethel	01/01/2019-12/31/2022
Brian Doherty	Bethel	01/01/2018-12/31/2021
Jennifer Panaro	Chadds Ford	01/01/2019-12/31/2019
Greg Chestnut	Chester Heights	01/01/2018-01-01/2021
Randall Ehman	Concord	06/20/2017-06/20/2020
Brenda Orso	Concord	01/01/2018-01/01/2021
Mary Alice Peeling	Concord	06/02/2017-06/02/2020
Saleem Shaik	Concord	11/07/2017-11/06/2020
Jean Mackenzie	Thornbury	10/15/2017-10/