

Rachel Kohl Community Library Board of Trustees Meeting Minutes

March 25, 2019

Public Meeting: 6:30pm

Attendance: Susan Sternberg, Mary Alice Peeling, Brian Doherty, Jean Mackenzie, Jen Panaro, Randy Ehman, Greg Chestnut, Derek Lloyd.

1. Call to order: 6:35
2. Facilities: No update.
3. Friends Update: Plant Sale Mother's Day weekend May 10 and 11th 9-5. Bingo will be in September. There will be 3 more raffles this year.
4. Director's Report: See attached.
5. Minutes: A motion to approve the February 2019 minutes was moved, seconded, and approved.
6. Communications and Announcements:
Greg sent the municipalities an email update on the Keystone Grant this month.
7. Treasurer's Report: Signatories have been updated on the bank account. A new Paypal account has been set up. Jen has requesting an August audit with perhaps a discount. A motion was moved, seconded to approve the Treasurer's report.
8. DCL: April 4th at Ridley- Jean to attend. June 6 meeting is at RK. Derek will attend Middletown in August. Randy will do Radnor in October. Saleem will do Media in December.
9. Committee Reports:
 - a. By-laws: Greg reported that the following changes will be considered in the review process: library purpose, Roberts Rules of Order statement, definition of a quorum, meeting notice method, Audit reviews, communications and dissolution of the library. Also under consideration are changes to Trustee appointments, process to remove from office, staggered terms and leadership terms. Included will be a confidentiality statement a conflict of interest statement.
 - b. 40th Anniversary: StoryWalk dedication and Birthday celebration will take place Sunday, May 19 from 1:00-3:00. A rain date will also be set.
 - c. Susan Cotterall, Susan and Jean met to discuss the Strategic Plan updates for 2019-2020. Updated key measures charts were distributed.
10. Old Business:
 - a. Varney Memorial Fund \$1,800 in fund. A bench will be purchased. Bench will be placed on pavers.
 - b. Keystone Grant Update: gas application was approved. Waiting for install date.
 - c. County Trustee Orientation: June 8, Derek and Saleem will attend.

d. Every Library: no updates

11. New Business:

a. Cameras have arrived.

b. PA Primary Election is May 21. Details for opening the building will be worked out.

12. Open floor/public comment: none

13: Adjourn: Motion to adjourn was moved, seconded, and approved at 7:44pm

Next Trustee Meeting: April 22, 2019 Public Meeting 6:30 PM

Prepared by Susan and Jean for Brenda Orso, Secretary