

Rachel Kohl Community Library Board of Trustees Meeting July 23, 2018

Present: Jennifer Panaro, Randy Ehman, Jean MacKenzie, Susan Cotterall-Homer, Mary Alice Peeling, Rob Hayes. Not in attendance: Brenda Orso, Susan Sternberg, Greg Chestnut, Brian Doherty.

1. **Meeting:** Meeting was called to order at 6:30 by Rob Hayes.
2. **Facilities:** See Director's Report. Comment: RK property had an existing well. How does this impact a potential geo thermal system study?
3. **Friends Report:** A meeting is scheduled for July 26th. The annual Bingo fundraiser is scheduled for September 16th at RK.
4. **Director's Report:** See attached report. Susan C-H read the "RKCL Rocks" article about STEM education at the library. She will check with the author to see if we can use it for an article in Garnet Valley Press and Chadds Ford Live. Keystone Grant application process is complete. Per RPM, a geo thermal system would be the most expensive option for HVAC.
5. **Minutes:** A motion was made and seconded to approve the June 25, 2018 Minutes. Motion was approved by all.
6. **Communications and Announcements:** RK had a very favorable Facebook post on July 19. See the Director's Report.
7. **Treasurer's Report:** See Attached.
A motion was made and seconded to approve the Treasurer's Report. Motion was approved by all. Susan S. and Jean attended the Thornbury July 18th public meeting and accepted an annual contribution faux check which has been issued early. Bethel check has not yet been received.
8. **DCL:** Next meeting August 2nd at Radnor and Mary Alice will attend. There was no report due to there being no meeting. The October 4th meeting is at Marple and Randy will attend. December 6th is at RK.
9. **Committee Reports:**
Strategic Plan Committee- Discussion about forming a committee will be on the agenda for the September 22nd retreat.
10. **Old Business:**
 - a. Rotary: Twisted Vintner Checks for participation in the 2018 event will not be received for several months.
 - b. Keystone Grant: Grant recipients will be notified late August.
 - c. Strategic Plan- Bill Bennington meets with Trustees on Saturday, **September 22nd**. Per Bill, Susan will remove completed items in the Strategic Plan in preparation. Susan requested board members look at the Strategic Plan and suggest new goals/action steps for the upcoming Board Retreat. We will want to discuss the fact that we have three board members leaving at year end and we need a "job description" to share with municipalities for filling the vacancy. Susan C-H will ask Greg if this document already exists. We also want to discuss having increased interaction with the municipalities.
 - d. Municipality meeting: Rob discussed RK library being a shared resource. We will meet with the municipalities to discuss their stake in the library. Send potential meeting dates to township managers with an explanation as to why we are asking for a meeting. Be clear about what we want them to show up for. An agenda should include topics such as get to know us and what will the library look like in 10 years. Invite two persons from each municipality. RK Executive Trustees will be in attendance. **Check calendar for date to use the Community Room.** JEN WILL DRAFT THE INVITATION AND RUN IT BY Rob and Susan S. Rob suggests we develop a presentation for the meeting. Jen will have a preliminary 2019 budget prepared.
 - e. Development Council: We need to develop a brochure for RK and will seek a member of the council to take on this project. Susan C-H has begun asking for a volunteer.
11. **New Business:**
 - a. **There will be no public meeting on September 24th due to scheduling a date with the municipalities.**
12. **Open Floor/Public comments:** none
13. **Adjourn:** A motion was made and seconded to adjourn the meeting at 8:00. All voted in favor.

Next Trustee Meeting: August 27, 2018

Public Meeting 6:30 PM

Prepared by Jean MacKenzie, Secretary