

Rachel Kohl Community Library Board of Trustees Meeting June 25, 2018

Present: Jennifer Panaro, Brenda Orso, Randy Ehman, Jean MacKenzie, Susan Sternberg, Susan Cotterall-Homer, Mary Alice Peeling, Greg Chestnut. Not in attendance Brian Doherty, Rob Hayes

1. **Meeting:** Meeting was called to order at 6:33 by Mary Alice Peeling, Vice President.
2. **Facilities:** no report
3. **Friends Report:** Fund raiser at Anthony's is June 28. Meetings resume in August. Bingo is scheduled for September.
4. **Director's Report:** See attached report.
ILS switchover is June 26th, 6:30 AM. Patrons will need their library card to check out items. Employee, Dominic has resigned. Susan discussed how libraries are valued ex. rental of the Community Room has a value. Emily Myers has left the Development Council but will remain connected and help as she is needed.
5. **Minutes:** A motion was made and seconded to approve the May 2018 Minutes. Motion was approved by all.
6. **Communications and Announcements:**
7. **Treasurer's Report:** See Attached.
Susan explained that salaries are higher now due to budgeting Mindy for 12 months. We will begin repayment of the personal loan in July as scheduled. Jen mentioned that the Plant Sale resulted in \$1900 income for the library which was possible due to Friends funding the cost of flowers. We may want to research a Plant Sale sponsor for 2019. Thornbury will issue their annual check in July. Susan will be present at the July 18th meeting to accept the contribution. A motion was made and seconded to approve the Treasurer's Report. Motion was approved by all.
8. **DCL:** Jean attended the June 7th meeting at the Darby Library. RK has filed for the Summer Quest Kickoff reimbursement made available by DCL. There are now 8 laptops available for loan to Delco libraries by DCL. Sierra goes live June 26th. Next meeting is August 2nd at Radnor and Mary Alice will attend. The October 4th meeting is at Marple and Randy will attend. December 6th is at RK.
9. **Committee Reports:** none
10. **Old Business:**
 - a. Rotary: Greg and Susan reported that Twisted Vintner went well. Attendance was down from 2017. Tickets were \$60 and may have had an impact on sales. It takes several months to receive funds from this event.
 - b. Strategic Plan- Rob suggested we meet this summer to work on a 2 year and 5 year plan. Susan C-H will request Bill Bennington lead the work day and will email available dates to the Board, etc. Susan C-H will also annotate the Strategic Plan with question marks for items that need updating.
 - c. Keystone Grant: Greg will send the municipalities a copy of the grant documents. He reported that there were 41 applicants for the grant this round vying for a pot of \$11.2 mil.
Susan S. will check with Catherine Bittle on who may be able to push our application forward. Greg mentioned that the Concord portion of the grant commitment will be in the form of monthly loan forgiveness for the mortgage payments. The loan would be 2019 monies. As follow up to the request for municipal participation, Thornbury has expressed interest in more ownership with RK. We will plan a municipality meeting after August.
PECO will install a gas line at no charge for RK.
 - e. Every Library: Development Council members attended a conference call with John Chrastka on June 19th. Topic of discussion was "crafting our message". The Council meets June 25th at 5:30 to continue the discussion.
11. **New Business:**
 - a. Eagle Scouts are looking for a new project. Greg will suggest building a gazebo at RK.
 - b. Greg and Rob will vacate their positions by January 2019. The Board should a recruitment process- what talents are needed. Susan C-H will also be leaving the Board when she moves from her current home.
12. **Open Floor/Public comments:** none
13. **Adjourn:** A motion was made and seconded to adjourn the meeting at 7:50. All voted in favor.

Next Trustee Meeting: July 23, 2018 Public Meeting 6:30 PM