

**Rachel Kohl Community Library Board of Trustees Meeting May 21, 2018**

**Minutes**

**Meeting was held on the third Monday due to Memorial Day.**

**Present:** Brian Doherty, Jennifer Panaro, Rob Hayes, Brenda Orso, Jean MacKenzie, Susan Sternberg, Susan Cotterall-Homer, Mary Alice Peeling, Greg Chestnut

1. **Meeting:** Meeting was called to order at 6:35 by Rob Hayes.
2. **Facilities:** no report
3. **Friends Report:** Anthony's fundraiser is May 24<sup>th</sup>. Recent checks from Anthony's have totaled \$142.47. Meetings resume in August. Bingo is scheduled for September.
4. **Director's Report:** See attached report.  
In addition: Mother's Day Plant Sale grossed approximately \$1800.00. Friends paid the cost of flowers which amounted to \$1,000. Susan commented that there may be a better fundraiser to replace the plant sale next year.  
RK has applied to Rotary for a \$2500 grant to cover refinishing of circulation desk furniture and new furniture.
5. **Minutes:** A motion was made and seconded to approve the April 2018 Minutes. Motion was approved by all-Susan C-abstained
6. **Communications and Announcements:** Jean will send a thank you note to staff for volunteering with the plant sale. Rob suggests contacting the Garnet Valley Garden Club. They may volunteer to assist with our gardening needs.
7. **Treasurer's Report:** See Attached. Jen explained that Concord will be writing checks on June 1<sup>st</sup>. This would include RK monies. Chadds Ford monies were received on May 2<sup>nd</sup>.  
A motion was made and seconded to approve the Treasurer's Report. Motion was approved by all-Susan C-H abstained.
8. **DCL:** Next meeting is June 7<sup>th</sup> in Darby. Jean will attend. August 2<sup>nd</sup> meeting is at Radnor and October 4<sup>th</sup> meeting is at Marple.
9. **Committee Reports:** none
10. **Old Business:**
  - a. Susan will ask Ted Varney if mulch is needed at the Township Memorial. Mulch is left over from Rotary work at RK.
  - b. Susan C-H asked if we are still interested in a book mobile. Lou Dickenson is interested in the project. Susan S. and Susan C-H will meet with Lou Dickinson on Tuesday of this week to formulate a plan for going forward.
  - c. Strategic Plan- Rob suggested we meet this summer to work on a 2 year and 5 year plan.
  - d. Keystone Grant: Concord Township has requested a library representative attend their public meeting and provide information on the grant. Mary Alice, Greg, Susan S. and Brenda will attend on May 29<sup>th</sup>. Greg will determine the per capita costs of replacement using the 2015 population figures and explain the \$170,000 cost of replacing the existing HVAC system. Greg has offered to meet with both Thornbury and Chadds Ford Townships. Jean will contact Jeff Seagraves to schedule.  
Susan S. will request RPM obtain both gas and geo thermal quotes for HVAC comparisons.
  - e. Every Library: Susan C-H will contact John and request assistance with crafting our message/our story.
11. **New Business:**
  - a. Schedule a Summer Retreat for Trustees at the June meeting.

**Open Floor/Public comments:** none

13. **Adjourn:** A motion was made and seconded to adjourn the meeting at 8:00. All voted in favor.

**Next Trustee Meeting: June 25, 2018 Public Meeting 6:30 PM**